



Village of Savoy
Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

<u>MINUTES OF</u> <u>BOARD OF TRUSTEES MEETING</u>

DATE: June 3, 2020 PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT: President Joan E. Dykstra
Trustee John P. Brown
Trustee Dee Shonkwiler
Trustee Bill Vavrik

TRUSTEES PRESENT VIA
VOICE CONFERENCE CALL: Trustees Jan Niccum and Heather Mangian

TRUSTEES ABSENT: Trustees A. J. Ruggieri

STAFF/PERSONNEL
PRESENT: Levi Kopmann, Acting Village Manager
Sam Smith, Electrical/Deputy Building Inspector
Dennis Donaldson, Director of Planning & Econ. Dev
Jesse Stephens, Assistant Director of Public Works
Billie Jean Krueger, Village Clerk
Marc Miller, Village Attorney

STAFF/PERSONNEL
ABSENT: Dan Davies, Zoning Administrator

GUESTS PRESENT:

CONVENED: 7:00 P.M.
ADJOURNED: 8:35 P.M.

1. CALL TO ORDER AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra, Trustees Brown, Shonkwiler, and Vavrik answering present, Trustees Niccum and Mangian answering present via voice conference call, and Trustee A.J. Ruggieri was absent, and a quorum declared.

2. PLEDGE OF ALLEGAIANCE

President Dykstra led the Pledge of Allegiance to the flag.

3. PUBLIC PARTICIPATION

President Dykstra asked if there was any public participation. None received.

4. OTHER AGENDA ITEMS

President Dykstra asked for other agenda items to be added. None were added.

President Dykstra asked the Trustees to look at the proposed Ordinance on Emergency Powers, that had just the bare essentials of emergency powers, for possible future action and approval, but there would be no discussion at tonight's meeting; she just wanted to know if the Trustees believed the Village Staff needed something like this.

5. CONSENT AGENDA - APPROVAL OF MINUTES

A. MINUTES - Board of Trustees of 5-6-2020, 5-13-2020, and 5-20-2020

Trustee Vavrik made a motion to approve the Board of Trustees Minutes of 5-13-2020 and 5-20-2020, as presented, seconded by Trustee Brown;

By Trustee vote:

Ayes: Brown, Shonkwiler, Vavrik

Votes Ayes Via Voice Teleconference call: Mangian and Niccum

Absent: Trustees Ruggieri

Motion carried.

Trustee Niccum requested a correction on page 4, no. 8, 3rd line, change to "4" sections in Illinois and in line 4, change 28-weeks to "28-day".

Trustee Vavrik made a motion to approve the Board of Trustees Minutes of 5-6-2020, as corrected, seconded by Trustee Brown;

By Trustee vote:

Ayes: Brown, Shonkwiler, Vavrik

Votes Ayes Via Voice Teleconference call: Mangian and Niccum

Absent: Trustees Ruggieri

Motion carried.

6. BUSINESS

A. ORDINANCE NO. 2020-04 – ORDINANCE ELIMINATING THE POSITION OF VILLAGE MANAGER AND ESTABLISHING THE POSITION OF VILLAGE ADMINISTRATOR

Trustee Vavrik made a motion to pass Ordinance No. 2020-04, as presented, seconded by Trustee Mangian;

Discussion: Trustee Brown questioned Section 2.08.060 "Appointment Power" wherein the Department Heads would be appointed by the President in consultation with the Village Administrator. Discussion was held by President and all Trustees present regarding this Section and concern by Trustee Brown. Brown stated he believed all Department Heads should be hired and terminated, not appointed, by the Administrator, not the President, but in consultation with the President and approved by the President and Board of Trustees.

Attorney Marc Miller also suggested adding that the President's declination of such designation, as Department Heads, may be overridden by a vote of 2/3's of Trustees holding office.

There was a consensus of the Trustees to authorize Village Attorney Marc Miller to change Section 2.08.060 – Appointment Powers and present a red-lined version with the new changes requested by the Trustees.

Discussion was also held possible changes needed to Section 2.16.010 Office of Village Public Works Director in Ordinance No. 2020-04.

There was a consensus of the Trustees to authorize Village Attorney Marc Miller to change "Office of Village Public Works Director" to "Position of Village Public Works Director", and to remove Item B. "The Village Public Works Director shall be appointed by the Village President with approval from the Village Board of Trustees" since the position of Village Public Works Director has already been created.

Trustee Vavrik made a motion to table action on Ordinance No. 2020-04 until the Village Attorney makes the requested changes in Section 2.08.069 and Section 2.16.010, and a new Ordinance presented at a future date in June, seconded by Trustee Brown;

By Trustee vote:

Ayes: Brown, Shonkwiler, Vavrik

Votes Ayes Via Voice Teleconference call: Mangian and Niccum

Absent: Trustees Ruggieri

Motion carried.

Trustee Niccum stated he had questions on who hires the Village Clerk and Village Treasurer and he believed that the Board of Trustees should have a final vote on these positions. Attorney Miller stated that the Village Treasurer and Village Clerk are appointed positions right now and the Board of Trustees may affirm the vote. Also, the Village Clerk is an appointed position and if ever Savoy wanted that position to be elected, there would have to be a referendum vote by Savoy residents to change, and the Village Treasurer is appointed now, but when population reaches 10,000, it will have to be an elected position.

Trustee Niccum stated that when the present Village Treasurer was appointed, the Board of Trustees never voted to affirm and should that be reaffirmed at this time. Attorney Miller stated no, because the Trustees have affirmed the position when they had approved and passed action such as bills paid each month and actions requested by the present Treasurer.

7. STAFF REPORTS

A. ACTING VILLAGE MANAGER – Levi Kopmann

Acting Village Manager, Levi Kopmann, presented his Village Manager's Report for May 2020. Kopmann added the following:

- Village Staff approved outdoor seating for three restaurants in Savoy.
- Brandon Martin, Director of Savoy Recreation Center, is working on an update to Phase 3 for the opening of the Savoy Recreation Center.
- Wesley/Graham Sidewalk Project has started.
- Ameren is working on the north side of Church Street with new power poles.
- Champaign County Sheriff's Department helped with communication concerning protecting Savoy businesses from damages and looting the last days of May.
- Staff is working on an Emergency Powers Ordinance.

B. ASSISTANT DIRECTOR OF PUBLIC WORKS – Jesse Stephens

Assistant Director of Public Works, Jesse Stephens, presented the Public Works Report for the month of May 2020.

Stephens added the following:

- Baseball is being played at Burwash Park, rather than Travis Park, since Travis Park needs repairs.
- Public Works Department planted many flowering trees in Colbert Park.
- Street Sweeper needs repairs; will only go for so long and then stops completely and needs to be hauled back to Public Works shop.

C. ZONING ADMINISTRATOR

In Dan Davies' absence, Sam Smith, Electrical/Deputy Inspector, presented the Zoning Report for the month of May 2020, together with Building Permit Detail Report, and a Permit Inspection Report for the month of May 2020.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of May 2020 to President Dykstra and the Trustees.

E. CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of May 2020.

F. VILLAGE ATTORNEY

Village Attorney Marc Miller presented his June 3, 2020 Status Report.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Lt. Tony Shaw was not present.

8. BOARD OF TRUSTEES COMMUNICATIONS

- Trustee Vavrik stated he wanted to thank Dominos for donating food on two nights to the Savoy Fire Department.
- Trustee Niccum asked Trustee Shonkwiler if the Champaign Unit 4 School District Oversight Committee had recently met. Shonkwiler stated yes.
- President Dykstra canceled the Board of Trustee Study Session of 6-10-2020.

9. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 8:35p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this 1st day of July 2020.

Billie Jean Krueger